

Documents Required for Annexation (give this sheet to the petitioner along with the Petition for Annexation)

The following items are needed from the Petitioner(s) to complete the Annexation process:

Step 1

1. Annexation Petition, completed and signed by all owners of the property being annexed. Please be sure to furnish a legal description of the property being annexed and be sure all owners of the property sign the Petition for Annexation.
2. Furnish a copy of the deed, showing ownership of the property to be annexed.
3. If the property being annexed is currently under the fire protection of another fire district, proof of payment of the required 6 years of fire dues that would have been paid by the owner(s), based on the previous year's rate, is to be supplied to the Town of Morris to complete the Petitioner(s) petition to annex documents.
4. Copies of expenses paid involving the placement of a fire hydrant within 1,000 feet of the Petitioner(s) property **if needed** to comply with the requirements of the Town of Morris or the Petitioner(s) carrier of their homeowner's insurance.

Step 2

A Town of Morris staff member(s) will complete the process to annex by preparing an Ordinance accordingly and once the Ordinance as been passed by the Mayor and Town Council, the process of recording the Ordinance and attachments will be done at the Jefferson County Courthouse and the Petitioner(s) will be notified and given a copy of the recorded documents when the process has been completed. This could take as long as 3 to 6 weeks or more in some cases.

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| STATE OF ALABAMA | * | PETITION FOR |
| | * | ANNEXATION |
| JEFFERSON COUNTY | | * |
| | * | |
| TOWN OF MORRIS | * | |

TO THE TOWN CLERK AND TOWN COUNCIL OF THE TOWN OF MORRIS:

THE UNDERSIGNED, being all of the property owners of the land described below, do petition the Town Council of the Town of Morris, pursuant to Section 11-42-20 et. sec. of the Code of Alabama (1975), to extend the corporate limits of the Town of Morris so as to annex to said Town the following described property located in Jefferson County, to wit:

Parcel ID# _____

Property Address _____

Legal Description _____

In support of this petition, it is certified, by each of the undersigned, that the said territory is contiguous to the existing corporate limits of the Town of Morris and does not embrace any territory within the corporate limits of another municipality, and when annexed to the Town of Morris will form a homogeneous part of the Town.

The undersigned further certify that they are the owners of all of the land within the above described property.

The undersigned further petitions the Town Council and the Town of Morris to adopt an appropriate annexation ordinance assenting to this annexation petition and to extend the corporate limits of the Town of Morris to include the herein described property.

Pursuant to Act No. 604, as amended, of the 1976 Alabama Legislature, the Town does hereby agree that if the territory described in this petition or part thereof, is in any fire district organized under the laws of the State of Alabama, an amount shall be paid to the fire district equal to six times the amount of dues that the owner(s) of the territory being annexed paid to the fire district the preceding year, with said payment to be made by the property owner(s); otherwise, as to the defaulting property owner(s), this ordinance shall be null, void and of no effect.

In an effort to maintain the integrity of the Town's Insurance Service Office (ISO) rating, the petitioner agrees to have the Birmingham Water Works Board install a fire hydrant within one thousand feet of the petitioner's home, if and when such fire hydrant is required by the Petitioner's carrier of homeowner's insurance coverage or any other entity. **Financing of such fire hydrant and a work order by the Birmingham Water Works Board must be in place prior to annexation.** Further, the petitioner agrees to pay all expenses incurred to have the fire hydrant installed, if and when same is required as shown above.

Respectfully submitted this the _____ day of _____ 20____.

Property Owner's Signature Phone No. Date

Property Owner's Signature Phone No. Date

Property Owner's Signature Phone No. Date

Property Owner's Signature Phone No. Date